



# EVENT GUIDE

## TIKITAPU 1 2023

Version 1, November 2023



CANOE RACING  
NEW ZEALAND

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**This is the first of two Canoe Racing NZ Canoe Sprint regattas held at Lake Tikitapu (Blue Lake) in Rotorua each summer season.**

**Catering for all age groups and abilities, this event will race distances of 100m, 200m, 500m and 1000m depending on age groups. Racing will include K1, K2 and K4 crafts.**



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## Key Information and Dates

### Location:

**Lake Tikitapu (Blue Lake), Rotorua  
Access Via Tarawera Road**

### Date:

**2nd-3rd December 2023**

Proudly supported by NZ Community Trust.

The event will be held over two days of racing at Lake Tikitapu. Distances will include 100m, 200m, 500m, 1000m and cater to all age groups from 12&U right through to Masters 65 years and over. 500m / 1000m will be raced on Saturday and 200m mainly raced on Sunday. Sunday will also feature a 2.5/5/10km race, which is the rescheduled final race in the 2023 Kayak Krazy winter series, as well as the 2023 CRNZ 10km Champs.

This event is disability inclusive and will include Para Canoe racing.

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### Event Manager

**Karen Simpson-Warren**

027 444 5596

[karen.simpson@canoeracing.org.nz](mailto:karen.simpson@canoeracing.org.nz)

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### Chief Official

**Matt Warren**

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### Disability Inclusion Support

**Aaron Osborne**

021 0255 2355

[aaron.osborne@canoeracing.org.nz](mailto:aaron.osborne@canoeracing.org.nz)

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### Deputy Chief Official

**Craig Hoskin**



## Race Programme and Lane Draw

A draft race programme and lane draw will be produced 10 days before the event, and will be emailed to Team Managers for review. The final programme and the draw will be published on the CRNZ website five days prior to the regatta.

## Blessing

The local Kaumatua will bless the event at 8.00am on Saturday morning. We would appreciate quiet respect and participation of all present.

## Entries

Entries open 1st November.

CRNZ-affiliated club members can be entered by their club manager using the Online Entry System.

Contact your club manager/coach if you wish to race.

Non-club members can enter by completing the **online entry form** or by contacting [karen.simpson@canoeracing.org.nz](mailto:karen.simpson@canoeracing.org.nz)

Entries close 19th November.

## Entry Fees

Event	CRNZ Club Members	Non-Members
Novice, 12&U, 14&U	\$60	\$70
16&U, 18&U	\$80	\$90
Open, Masters	\$100	\$120

## 2023 CRNZ Sport and Recognition Awards

The 2023 CRNZ Sport and Recognition Awards will be held on Saturday 2nd December following the day's racing at the Tikitapu 1 canoe sprint event.

We encourage all paddlers and supporters to stay after racing to recognise and acknowledge the awards winners and their achievements and contributions to our sport. This will include a BBQ for everyone.



## Biosecurity Measures

Help prevent the spread of Gold Clam. As a condition of our permit to use the lake for our event we MUST fulfil the following requirements. No exceptions.

### Waikato Boats

As a condition of entry and in alignment with Ministry for Primary Industry and Biosecurity NZ guidance (guide link below), we require all participants arriving from the Waikato River waterway between Port Waikato and Lake Maraetai to have:

- 'Blasted' their boats and paddles with water, and
- Spray skirts (and any other absorbent materials) should be hot washed in the washing machine (>60 degrees Celsius for at least one minute), and
- All equipment must be dry for more than 48 hours prior to entering the lake.
- Completed the online declaration confirming compliance.

**[Click here to complete the online declaration](#)**

### All Other Boats

Boat Control will be conducting compliance processes on ALL boats entering the waterway, and endorsing boats to enter the water way by placing a new and specific boat control sticker on each vessel prior to its first entry onto the lake. Please ensure you have people available to assist with spraying all boats on arrival at the lake.

The lake will be CLOSED for all vessels until 3.00pm on Friday 1 December. No paddlers are permitted onto the lake until this time and they must have fulfilled the compliance process! There will be staff at the lake checking boats and applying stickers from 10.00am.

**[Click here for further info regarding Gold Clam](#)**

## Race Divisions

Participants can compete in the following divisions based on their age. Age is taken as reaching a specified age in the year of competition (the year of competition is from 1 January to 31 December).

Races include:

**Paracanoe men/woman:**

KL1, KL2, KL3, Open 200m

**Novice men/women:**

K1 100m 200m, 500m

**12&U\* men/women:**

K1 100m, 200m 500m, mixed K2 200, mixed K4 200

**14&U\* men/women:**

K1 200m, 500m, K2 200m, 500m, mixed K4 200m, 500m

**16&U men/women:**

K1 200m, 500m, K2 200m, 500m, K4 200m, 500m

**18&U, Open, Masters Women:**

K1 200m, 500m, K2 200m, 500m, K4 200m, 500m

**18&U, Open Men:**

K1 200m, 500m, 1000m, K2 200m, 500m, K4 200m, 500m

**Masters Men 35-44, 45-54, 55+:**

K1 200m, 1000m

**Masters Men:**

K2 200m, 500m, K4 200m, 500m

**Junior (16&U) Mixed:**

K2 200m, K4 200m, 100m relay

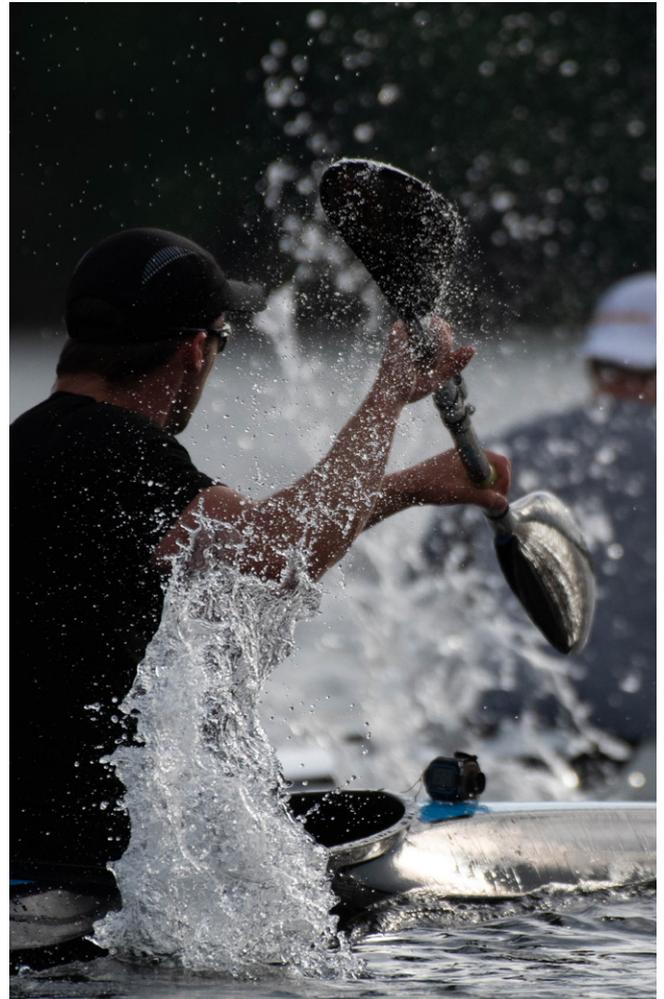
\* ALL paddlers aged 14 years and under are required to wear PFDs at all times while on the water.

### Novice:

An individual who is new to the sport and has not raced before may race as a Novice for two seasons in any single seat boat (e.g. a K1, TK1, multi-sport, or surf ski). A Novice may race in team boats in age group categories whilst still racing as a Novice in individual races for that season. A Novice cannot race a single seat boat in any other age group categories apart from Paracanoe. If entries allow, Novice junior class is U16, Novice open class is age 17 or older;

### 12&Under:

See CRNZ rules for boat specifications eligible for 12&U paddlers.



## NZ 10km Championship / Kayak Crazy Winter Series Finale

After postponement of the initial date, the final race in the 2023 Kayak Crazy winter series will be held in conjunction with the Tikitapu 1 Sprint event, in the afternoon following sprint racing on Sunday 3rd December.

Not only is it worth double series points, it is also the CRNZ 10km National Championships, with paddlers eligible for national medals in all kayak divisions.

[Click here for full event details](#)

## Boat Specifications

Boats	U12	K1	K2	K4	C1	C2	C4
Maximum length (cm)	520	520	650	1100	520	650	900
Minimum weight (kg)	N/A	12	18	30	14	20	30

The length of a kayak or a canoe must be measured between the extremes of the bow and the stern (NZ- length excludes an over stern rudder).

### 12&U Specification:

Maximum length 520cm, minimum width is 44.5cm 10cm above the bottom of the hull. There is no minimum weight.

Boats with open cockpits and over-stern rudders are permitted for competitors competing in 16&U races or below, Masters and Novice races. This includes team boats, but all boats must meet length and weight requirements. Venturis/bailers are only allowed on open cockpit boats. (for clarification; 12&U may paddle boats with an open cockpit and over-stern rudder as long as it meets the length and width specifications)

## Number holders

All boats should carry a boat number. Therefore boats should have a number holder situated behind the paddler. Numbers are provided to athletes at race control prior to their race. Number holders will be available to borrow from race control, when you collect your number.

## CRNZ Kayaks Available

CRNZ will have some boats available suitable for 12&U, 14&U, 16&U, Masters and Novice divisions, if paddlers/ clubs require. Contact Danika for information [Danika.mowlem@canoeracing.org.nz](mailto:Danika.mowlem@canoeracing.org.nz)

## Club Relay and Mixed Races

### Club Relay:

6 members per team must consist of at least 3 females; 2 x U16 or younger, 2 x U18, 2 x Open. The mix is up to you. In all cases, younger paddlers are permitted but not older. Each competitor races a 100m leg. The next person may start once the nose of the predecessor passes the nose of their boat.

### Mixed K4 200m:

Must consist of competitors from the following age groups: 1 x U14, 1 x U16, 1 x U18, 1 x Open or Masters and must have two females and two males. The mix is up to you.

### Mixed K2 (Junior and Open):

The Junior mixed K2 must consist of one male and one female aged 16 or under. The Open Mixed K2 must consist of one male and one female aged 17 or older.

### Mixed 12&U and 14&U races:

12&U - Any combination of male/female paddlers is allowed. 14&U just need at least one paddler of a different gender.

### Mixed Junior and Senior Relays

Must consist of 2 males and 2 females in the appropriate age group.

Juniors must be aged 16 or lower.

Seniors must be aged 17 or higher.



## Paracanoe

Paracanoe events are the competitive paddling opportunities for disabled paddlers. CRNZ is committed to being a disability inclusive sport, providing opportunities and supporting disabled paddlers to achieve their competitive aspirations.

CRNZ will have Paracanoe disciplines KL1, KL2, KL3 as well as an open category.

The open category is for anyone who is not eligible for the KL classifications or does not or has not been classified. For more information about paracanoe and classification please visit <https://www.canoeracing.org.nz/get-involved/paracanoe/>

Please contact Aaron Osborne if you have questions about paracanoe [aaron@crnz.org](mailto:aaron@crnz.org)

## Accessibility

As part of our commitment to becoming a more disability inclusive sport and event, CRNZ will provide a staff member to help with any accessibility requirements you may have.

If you or any of your paddlers have specific accessibility or support needs, please contact Aaron Osborne [aaron@crnz.org](mailto:aaron@crnz.org)

## Results

Live results will be available as they occur online on the CRNZ app or <https://liveresults.co.nz/>

Following the event, all results will be available on the results page of the CRNZ website.

## Prize Giving

Prize giving will be held during the lunch breaks and at the end of racing each day.

Athletes receiving prizes should be wearing their club uniform and be present at prizegiving.



## Race Rules

This event is run under the CRNZ Canoe Sprint Competition Rules 2023, [click here](#) or visit the CRNZ website.

It is the paddler's responsibility to ensure they are familiar with the race rules.

## Race Starts

Pontoons will be used for held starts at the 500 and 200m races from after lunchtime on Friday (once 1000m races are finished).

All competitors should be at the start line in plenty of time for their race and well before the "3 minutes to start" call. Starters will not wait for absent paddlers unless instructed by the Chief Official.

Paddlers should ensure they remain close to the marshalling area when they are due to race so they can hear the starter calling their start.

An athlete/crew, who arrives too late at the start, may be considered to have voluntarily withdrawn and be disqualified for the remaining races of the competition (DNS).

## False Starts

In the case of a false start, the Starter will immediately give a loud buzzer sound signal. On hearing this signal all athletes must stop paddling and follow the Starter's instructions for a new start. Before the new start, the Starter must identify the offending athlete(s) and boat(s) making the false start and give them a warning.

**In the case of a second false start by any paddler, the offending boat will be disqualified (DSQ) from the race and must leave the starting area and the course immediately.**

## Disqualifications (DSQ)

An athlete/crew who breaks the rules before, during, or after a race must be disqualified from that race and will not progress further in that event (DSQ).

Disqualifications must be confirmed by the Competition Committee in writing immediately, giving the reasons. The Team Leader of the athlete/team must acknowledge the receipt on the notice copy with the exact time, which marks the start of the protest time.

## Protests and Queries

Protests may only be lodged by the Team Manager in written form (See attached form), addressed to the Competition Committee and handed to the Chief Official. All protests must be accompanied by a fee of \$50. The fee will be refunded if the protest is upheld.

## Replacement Paddlers or Team Boat Changes

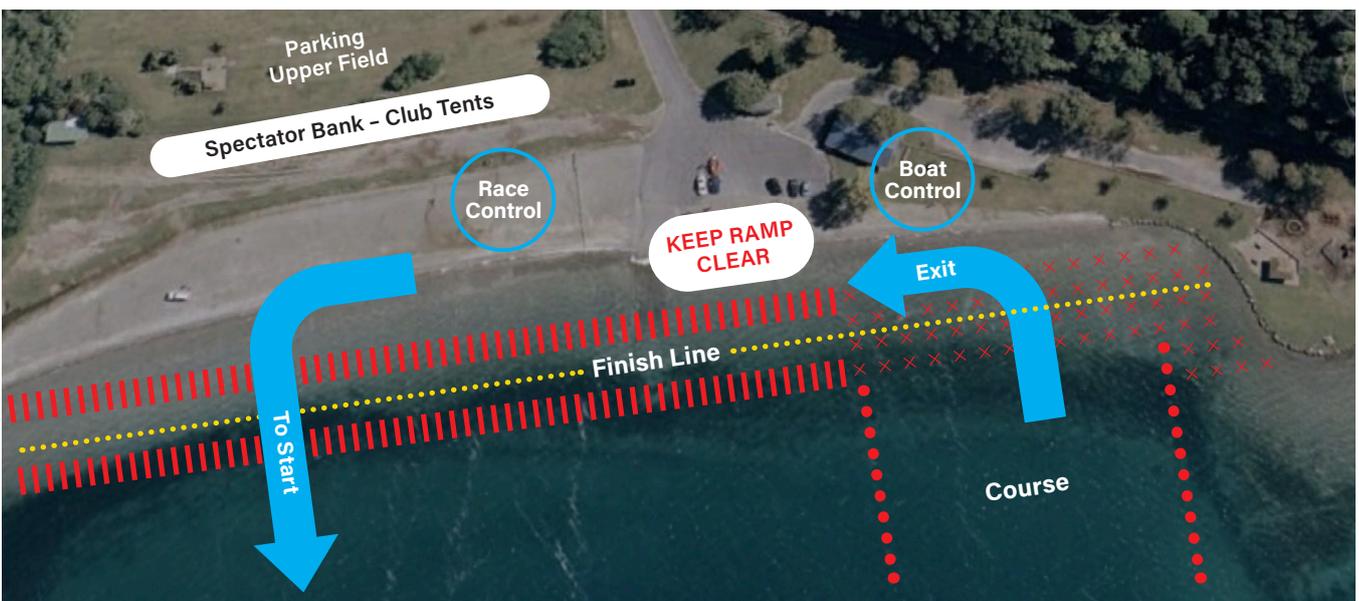
All changes including withdrawals must be made on the Team Managers form (See attached) and lodged with the Chief Official by the Team Manager as soon as possible. Changes should only be made for health and safety reasons.

## Tikitapu Sprint Regattas Site Map



- Official Areas - Restricted Access (Team Managers only)
- Red Zones **NO GO!** Refer to map below.
- Coffee and food vendors

## Blue Lake Sprint Regattas Red Zones



- Line of sight required by Officials for finish line.
- Keep away from the course edge as you may distract paddlers.
- ||||| Do not paddle boats here as it obstructs the Finish Line "line of sight". Paddlers should attempt to cross this area when no finish is occurring. This area goes all the way from the tent to the far bank.
- ××× Red Zone -No sitting in the Red Zone. Paddlers need to exit as soon as race is over to free up finish line. Boats also prohibited from entering and exiting water in red zone.



## Team Managers

Each club must nominate a team manager. Event information will be sent to the team manager to distribute to their paddlers. The team manager will be the primary contact person before and during the event. Only the team manager can request changes to entries or lodge protests to the Chief Official.

If you are racing as an Independent, you must nominate your own team manager.

Send details to [karen.simpson@canoeracing.org.nz](mailto:karen.simpson@canoeracing.org.nz)

Club Manager Name:

Email address:

Mobile number:

## Team Managers Meetings

Team Managers must attend the Team Managers Meeting via zoom at 7pm on Wednesday 29th November.

Only the Team Manager (or appointed proxy who must be advised to the event manager prior to the meeting) has authority to make alterations to entries at the Team Managers Meeting.

Team Manager packs can be collected from the waterski clubrooms from and will include a coloured programme, one draw, protest forms, managers forms and a copy of the roster. Any further requests for changes in race draw due to illness or injury should be made to the Chief Official.

Any essential meetings during the event will be held in the in the waterski club.

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## Race Control / Marshaling

All paddlers must proceed through Race Control before entering the water for their race.

All paddlers must be in correct club race uniform and boats must display "weed-sprayed" stickers.

Athletes will collect their lane numbers from race control.

Following their race, paddlers must return the number immediately following the race.

## Boat Control

Boat Control occurs after a race to spot-check boats for compliance to the rules (in particular boat weight and weed/pest control).

It is mandatory to come through boat control if your number is shown on the numbers board at the conclusion of your race. Non-compliance may result in a disqualification from that race.

## Underweight Boats

If the boat is under-weight the Team Manager will be called to boat control to sight the scale reading and sign an acknowledgement on the DQ form. The Athlete will be disqualified from that race by the Chief Official.

## Boat weight self-check

The afternoon before the regatta, and in the morning before racing starts, athletes are able to use the Boat Control scales to check the weight of their boat and add additional weight if necessary. This check is not mandatory but strongly recommended. A Boat Control Official will be available to provide advice if required.

## Red Zones

Refer to the Site map. Red zones are areas that paddlers must avoid.

The Finish line in particular is essential to keep clear (refer Site Map). It is a paddler's responsibility to be aware of these restrictions.

A paddler's first violation of these red zones will receive a warning. Further violations may result in the paddler's disqualification from their next race.

Non-officials (excluding rostered volunteers) are not permitted in the finish tower, this is also a red zone.

## Club Tent Allocations

Tent allocation sites are up to each club to manage. Club Managers are to ensure that tents for their club stay within the upper part of the of the bank closest to the road. Please make sure you are mindful of all the clubs and make space for everyone. No tents are allowed at the bottom of the bank and must keep clear of the area in front of the pontoon.

## Kayak Storage

Clubs are responsible for looking after their own boats and they should be placed back on club trailers overnight.

## Security

There is security on site overnight from Thursday between 6pm-6am.

## Parking

Cars must park in parking area at Gate 3 (G3).

NO parking along the driveway is permitted.

NO parking on any grass area that is not in Gate 3 (G3).

Club trailers may be dropped to the team tent area no later than Thursday 20th April 2023 evening.

Cars outside of the designated parking area may be subject to towing.

## Accessible Parking

Accessible Parking is through Gate 2, the parking spaces are located in the drop-off zone and a valid Disability Car Parking Permit on the dashboard during the event.

## Drug, Smoke, Vape and Dog Free

Our venue is drug-free, alcohol-free, vape-free and smokefree.

Please respect others and our environment. You will be asked to leave the venue if the rules are not followed.

Mighty River Domain is a 'DOG FREE' area. Please leave your dogs at home when visiting the domain.

CRNZ promotes being a Drug Free Sport in New Zealand. Drug Free Sport NZ maybe present testing athletes.

We encourage all athletes, officials, club managers and coaches to complete the Clean Sport 101 Online course <https://drugfreesport.org.nz/education/e-learning/>

## Location Information

Rotorua Lakes District lies in the heart of the North Island, and is renowned for it's geothermal uniqueness and showcasing Maori culture.

Rotorua offers a raft of attractions and experiences for everyone from adventure-seekers to those just looking to unwind.

From crystal-clear lakes and magical forests, to epic biking trails and thermal mud pools, Rotorua has it all.

<https://www.rotoruanz.com/visit>

## Club Volunteers

Many hands make light work. The event will not run without the support from volunteers and our officials. Clubs are expected to provide a small number of volunteers to help with event tasks - The club roster will be sent to Team Managers. All volunteer roles and tasks will be well explained and supported.

Please ensure your club meets your volunteer requirements. Requests for to the volunteer roster should be made to the Event Manager as soon as possible, but no later than the team managers meeting.

If required, there will be a call for additional helpers at the Team Managers meeting.

## Officials

This event can only be run thanks in a large part to a highly skilled team of trained officials. CRNZ has a rich history of internationally recognised officials.

We all start our journey with one step and we encourage you to join our team at one of our events.

If you are interested in helping out in an official role or becoming a national or internationally recognised official, please contact [karen.simpson@canoeracing.org.nz](mailto:karen.simpson@canoeracing.org.nz)

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## Support Paddlers

Support paddlers are permitted to follow or paddle alongside U12, Para and Novice paddlers/crews.

Support paddlers shall not cross the 15m buoyed line from the finish line before the end of the race otherwise the respective club shall be fined (the amount of which is to be determined by the organising committee). The end of the race will be when the last crew or paddler crosses the finish line. The fine will be \$100.00.

## Health and Safety

Conditions will be monitored and evaluated throughout the regatta.

In the event of unsafe paddling conditions, racing will be delayed until those conditions have passed. This is the call of the Competition Committee (CC). There will be no racing in the dark.

Race Control will be used to stop paddlers getting onto the lake if conditions are unsafe. If instructed to remain at race control, paddlers must do so.

## Water Safety

IRBs and mini-IRB will provide on-water safety and support. In the event of a capsize, water safety craft will come to a paddler as soon as possible.

Paddlers should raise their hand or paddle and, if possible, remain in contact with their craft until help arrives. The first priority of water safety crews is to rescue the person. The craft is second priority.

## First Aid

Clubs must designate one person from your club as your First Aid person.

First Aid is onsite at the venue. First aiders are located beside the Boat Control tent on the ramp or under the grandstand in the First Aid Room.

EMS will be handling first aid. Please make use of EMS as and when required. In an emergency, please ask any Official to Radio the Chief Official.

## Personal Flotation Devices (PFDs)

It is compulsory for under 14 and novice paddlers to wear Maritime NZ approved PFDs/lifejackets.

Inflatable PFD/lifejackets are not permitted.

If a paddler is unable to swim, it is recommended they wear a PFD at all times while on the water.

## Covid Monitoring

The event will follow all NZ Government and Ministry of Health guidelines regarding events and public gatherings to ensure all obligations as an event organiser are met during a pandemic period.

Symptomatic people not permitted to attend the event.

Clubs must have a plan should someone in your club test positive for Covid, or present symptoms, during the event. Club Managers should bring Covid Test kits with them for this purpose.

Covid testing sites in Rotorua:

<https://www.healthpoint.co.nz/covid-19/lakes/rotorua/>

## Media

There will be photography and filming at events and some media may ask athletes for an interview. Athletes can refuse an interview if they wish.

Any media enquiries please contact [media@canoeracing.org.nz](mailto:media@canoeracing.org.nz)

## Lost Property

If you find any lost property, please return it to the race office (at bottom of the finish tower). If you are looking for something we are happy to make announcements for you.

## Rubbish and Sustainability

The Mighty River Domain is working towards operating as a "Zero Waste" site.

- Please leave your club area clean and tidy
- If you leave broken umbrellas, broken chairs or gazebos, chilly bins, or other large items your club will be invoiced for the removal of these items.
- Bring a refillable drink bottle to fill from the tap. This greatly reduces the plastic rubbish in the environment
- Bring a reusable keep cup for hot or cold drinks at vendor sites.
- Please use the recycling stations throughout the site for glass, plastic, aluminium and food scraps.
- Don't leave rubbish lying around as ultimately it ends up in the lake.

## Racing Attire/Uniform

- Athletes must wear their official club uniform.
- If an athlete is not wearing their correct uniform when they turn up to the start area or while racing, they can be disqualified.
- If a paddler is racing as an independent or international, the athlete must be must race in a plain black top or their international club/national top.

## Vendors

There will be a coffee and food vendors.

There is a café on site.

Mr Softy Icecream and Crew Room sports.

## Our Partners



A big thank you to New Zealand Community Trust who has supported us financially with this regatta.

Their support has made this event possible.

Updates will be posted to Canoe Racing New Zealand website: <http://www.canoeracing.org.nz/events>

Any queries please contact  
[karen.simpson@canoeracing.org.nz](mailto:karen.simpson@canoeracing.org.nz)

## Progressions

### PROGRESSION PLAN A - All team boats

1-9	entries	Direct final
10-18	entries	2 Heats – A final 1-4 from each heat and next best time to A final All others out.
19-27	entries	3 Heats – 2 Semis – A final Winner each heat direct to A final 2-7 each heat to semi's 1-3 each semi through to A final All others out
28-36	entries	4 Heats – 3 Semis – A final 1-6 each heat to semis plus 3x 7th best times 1-3 each semi to final All others out
37-45	entries	5 Heats – 3 Semis – A final 1-5 plus 2x 6th best times to semis 1-3 each semi to final All others out

### PROGRESSION PLAN B - Single boats

1-9	entries	Direct final
10-18	entries	2 Heats – 1 semi -A final 1-3 each heat to Final 4-7 plus next best time to semi 1-3 to Final, All others out.
19-27	entries	3 Heats – 2 Semis – A final, B final Winner each heat direct to A final 2-7 each heat to semis, all others out 1-3 each semi to A final 4-7 plus next best time to B final All others out
28-36	entries	4 Heats – 3 Semis – A final, B final 1-6 each heat plus 3x 7th best times to semis, all others out 1-3 each semi to A final, 4-6 to B final All others out
37-45	entries	5 Heats – 3 Semis – A final, B final 1-5 each heat plus 2x 6th best time to semis, all others out 1-3 each semi to A final, 4-6 to B final All others out



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